

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT
OCTOBER 16, 2007
REGULAR BOARD MEETING @ 7:00 P.M. @ CREST HILL**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

President Reno Caneva called the Regular Board Meeting to order at 7:02 p.m. Board members present: Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Board member absent: None.

Staff present: Director Scott Pointon and Assistant Director Beverly Krakovec.

Guests present: Building consultant Fred Schlipf and Brian Zabel.

PUBLIC COMMENTS—No public comments.

MINUTES

Christine Siegel moved to approve the September 18, 2007 Regular Board Meeting minutes. Danny Gaddis seconded the motion.

Adam Sulich pointed out the roll call attendance was inaccurate as Reno Caneva was listed as absent for the public hearing, but present at the subsequent regular board meeting. Staff said the September 18, 2007 Regular Board Meeting minutes will be corrected as indicated.

The board voted the minutes be approved as corrected. Motion carried.

CORRESPONDENCE

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber, and the Joliet Chamber of Commerce were available for viewing.

TREASURER'S REPORT

Treasurer Ann Lopez read the Treasurer's Report for September 2007.

Cash on hand as of September 1, 2007 was \$2,167,522.00. Income as of September 30, 2007 was \$355,147.84. Disbursements as of September 30, 2007 were \$153,287.18. There were no transfers or adjustments. Cash on hand as of September 30, 2007 was \$2,369,382.66.

Ann Lopez moved to approve the September 2007 Treasurer's Report as presented, and the payment of the October 15, 2007 bills in the amount of \$88,315.87, the October 3, 2007 payroll of \$43,504.67, and the October 17, 2007 payroll of \$45,176.43 for a total payroll in October 2007 of \$88,681.10. Ron Alberico seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

Personal Property Replacement tax received to date totaled \$108,821.23. The estimate to be received for FY 2007-2008 is \$260,737.62.

2006 Levy Real Estate Distributions and interest received to date totaled \$1,647,679.15.

Total 2006 Levy Real Estate Distributions percentage received to date is 96.247%.

DIRECTOR'S REPORT

The board reviewed Scott Pointon's report. In addition to the items addressed in the report, Scott Pointon stated that HVAC upgrades are occurring at the Lockport branch.

OLD BUSINESS

BUILDING PROGRAM PRESENTATION—tabled.

CONTRACT FOR ELECTRICAL PROVIDER

Scott Pointon reviewed the proposals for discounted electrical service. Midwest Energy costs would average a 9.3% discount from Com Ed.

Danny Gaddis moved the District utilize Midwest Energy as its electrical provider. Ron Alberico seconded the motion. Roll call vote indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

NEW BUSINESS

PRESENTATION OF FY 2006-2007 AUDIT

Brian Zabel from Brian Zabel & Associates reviewed the District's FY 2006-2007 audit. A clean opinion was issued on the audit, with the District having a very positive fiscal year. A surplus in excess of \$235,000.00 was accrued. The amount of compensated absences was much lower from \$191,728.00 on last year's audit, to the current amount of \$31,743.00. This was a very healthy reduction in the District's liability.

Danny Gaddis moved the District accept the FY 2006-2007 audit as presented. Adam Sulich seconded the motion. Roll call vote indicated: Ayes—Ron Alberico, Gayle

Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

As the District has a significant building reserve fund, the board's consensus was we should investigate surrounding banks for more advantageous interest rates. Scott Pointon will contact local banks and bring findings back at the November board meeting.

APPROVE TRANSFER OF SURPLUS FY 2006-2007 FUNDS FROM CORPORATE FUND TO BUILDING FUND

Danny Gaddis moved the transfer of surplus funds from FY 2006-2007 be made from the Corporate Fund to the Building Fund. Gayle Crompton seconded the motion. Roll call vote indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

REVISION TO JOB DESCRIPTIONS

As a result of the creation of the Children's Services Manager position, supervisory responsibilities for the existing positions of Assistant Director, Children's Service Professional, and Children's Services Assistant have changed. The revisions to the job descriptions presented tonight reflect the changes.

Danny Gaddis moved the board accept the revisions to the job descriptions of Assistant Director, Children's Services Professional, and Children's Services Assistant be approved as presented. Christine Siegel seconded the motion. Roll call vote indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

ADOPT RESOLUTION #10/07/01—403(b) TAX DEFERRED ANNUITY PROGRAM—TO PERMIT CONTRACTUAL CHANGES

This resolution allows the District enter into an information sharing agreement with investment providers receiving contract exchanges under the 403(b) tax deferred annuity program.

Ann Lopez moved the board adopt Resolution #10/07/01. Christine Siegel seconded the motion. Roll call vote indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

LIAISON TO FRIENDS OF LIBRARY

Scott Pointon reported the FOL meeting in October had a 10 member turnout, with the group forming committees and moving forward with finalizing a full board. They still seek a president and co-treasurer, but have made significant progress in establishing

committees and setting goals for membership activities. The next meeting of the FOL will be on Monday, November 17 at 7:00 p.m. at the Lockport branch.

EXECUTIVE SESSION—none called for

SERVING OUR PUBLIC—STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

CHAPTER IX—System and ILLINET Membership Responsibilities.

The board reviewed the standards in question.

ADJOURNMENT

Ron Alberico moved to adjourn the meeting at 7:58 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.