

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT
OCTOBER 21, 2008
REGULAR BOARD MEETING @ 7:00 P.M. @ CREST HILL
AGENDA**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

President Ron Alberico called the Regular Board Meeting to order at 7:00 p.m. Board members present: Ron Alberico, Reno Caneva, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Board members absent: Gayle Crompton.

Staff present: Director Scott Pointon and Assistant Director Beverly Krakovec.

Guests present: Dave Hargett and Nick Owyszeak

PUBLIC COMMENTS – none.

MINUTES

Christine Siegel moved to approve the September 16, 2008 Regular Board Meeting Minutes. Ann Lopez seconded the motion.

All voted aye. Motion carried.

CORRESPONDENCE

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber, and the Joliet Chamber of Commerce were available for viewing.

TREASURER'S REPORT

Treasurer Ann Lopez read the Treasurer's Report for September 2008.

Cash on hand as of September 1, 2008 was \$2,247,055.49. Income as of September 30, 2008 was \$330,135.05. Disbursements as of September 30, 2008 were \$197,285.91. There were no transfers or adjustments. Cash on hand as of September 30, 2008 was \$2,379,904.63.

Ann Lopez moved to approve the September 2008 Treasurer's Report as presented, with the payment of the October 15, 2008 bills in the amount of \$83,182.56 and the October 1, 2008 payroll of \$49,850.99, and the October 15, 2008 payroll of \$48,768.68. Christine Siegel seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Personal Property Replacement tax received to date total was \$102,890.66. The estimate to be received for FY 2008-2009 totaled \$277,635.62.

2007 Levy Real Estate Distributions and interest received to date totaled \$1,762,706.04.

Total 2007 Levy Real Estate Distributions percentage received to date is 96.818%.

The current interest rates as of October 21, 2008 for money market accounts are as follows: Harris Bank – 2.028% and Illinois Funds – 1.082%.

DIRECTOR'S REPORT

The board reviewed Scott Pointon's report. In addition to the items addressed in his written report, Scott Pointon covered the following items:

- The District's circulation of young adult materials has significantly increased, and overall circulation of materials has increased by approximately 12% in comparison to last year's statistics. The increase in young adult materials is due to the continued efforts of Sarah Stumpf, the young adult librarian who has been with the District for over three months.

OLD BUSINESS

EXECUTIVE SESSION – Real Property Acquisition

Danny Gaddis moved to go into Executive Session for Real Property Acquisition at 7:08 p.m. Reno Caneva seconded the motion.

All voted aye. Motion carried.

Danny Gaddis moved the board go back into Regular Session. Reno Caneva seconded the motion.

All voted aye. Motion carried.

The board went into Regular Session at 7:45 p.m.

PROPERTY ACQUISITION UPDATE – no report.

REVIEW OF EXECUTIVE SESSION MINUTES

Danny Gaddis moved the board release the Executive Session Minutes from the following Executive Sessions: July 19, 2005, October 18, 2005, December 13, 2005, January 17, 2006, February 21, 2006, March 21, 2006, April 18, 2006, May 2, 2006, May 16, 2006. Ann Lopez seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

EXECUTIVE SESSION – Personnel

No Executive Session needed.

NEW BUSINESS

AUDITOR’S REPORT

In the absence of the scheduled auditor, the board and director reviewed the audit. Scott Pointon noted the auditor had given the District a “clean” audit and all accounts were in order.

As shown in Exhibit B, on page 12 of the audit report, there was a surplus of over \$172,000.00 from last year’s revenues. The surplus was, in part, a result of an overestimation in expenses and prudent spending on the part of the District.

Scott Pointon advised the board consider transferring approximately \$100,000.00 of the surplus funds into the District’s building reserve fund.

Action on the transfer of funds will take place at a later date.

The board found the audit was in order.

Reno Caneva moved the board accept the audit report of the Des Plaines Valley Public Library District, dated June 30, 2008, as presented. Danny Gaddis seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

CHILDREN’S STAFF PROPOSAL

The board reviewed Scott Pointon’s proposal to upgrade a part-time children’s staff position to a full-time professional position. This proposal took into account adequate funding for such a position has been allocated in the budget and the need for expanded professional services in the Children’s Department are called for.

The board agreed with the proposal as presented, and were pleased to see another professional position in place.

Danny Gaddis moved the board approve the upgrade of a part-time position to a full-time position, as delineated in the proposal. Ann Lopez seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

CHRISTMAS PARTY PROPOSAL

The board considered the time and location of a holiday party for staff, board members, volunteers, and Friends of the Library members. A reasonable proposal researched by Scott Pointon entailed a holiday party at Giovan's in Crest Hill on Friday, December 19, 2008.

The board agreed with this proposal. Invitations will be forthcoming.

SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

CHAPTER 9 –ILLINET MEMBERSHIP RESPONSIBILITIES

The board reviewed the core standards regarding Illinet membership responsibilities and determined the District was meeting all necessary responsibilities.

ADJOURNMENT

Danny Gaddis moved to adjourn the meeting at 8:05 p.m. Christine Siegel seconded the motion. All voted aye. Motion carried.