

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT  
NOVEMBER 17, 2009  
REGULAR BOARD MEETING @ 7:00 P.M. @  
CREST HILL BRANCH**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

President Ann Lopez-Caneva called the Regular Board Meeting to order at 7:00 p.m.  
Board members present: Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis,  
Ann Lopez-Caneva, Christine Siegel, and Adam Sulich.

Board members absent: none.

Staff present: Director Scott Pointon and Assistant Director Beverly Krakovec.

Guests present: Jerry Myrick and Tricia Raub.

**PUBLIC COMMENTS:**

Questions regarding the status of the appraisal of the Romeoville Library site were raised, as were overall concerns regarding the District's referendum efforts and the possible loss of library services in Romeoville.

Scott Pointon stated the appraisal findings were not yet available, but he anticipated the results shortly.

The Board said they appreciated everyone's concerns and welcomed the support many members of the Romeoville community have already provided in publicizing the District's referendum information.

**MINTUTES**

*Gayle Crompton moved to approve the October 20, 2009 Regular Board Meeting Minutes as presented. Ron Alberico seconded the motion.*

*All voted aye. Motion carried.*

**CORRESPONDENCE:**

Newsletters from Prairie Area Library System, Lockport Chamber and Romeoville Chamber of Commerce were available for viewing.

## **TREASURER'S REPORT**

Treasurer Adam Sulich read the Treasurer's Report for October 2009.

Cash on hand as of October 1, 2009 was \$2,206,300.78. Income as of October 31, 2009 was \$106,890.68. Disbursements as of October 31, 2009 were \$453,130.07. Transfers and Adjustments were as follows: A total of \$27,513.10 was transferred to the Corporate Fund from IMRF, Social Security, Liability Insurance, Audit, and Building Maintenance Funds to cover the reimbursement payments to Fountaindale PLD for taxes collected. Cash on hand as of October 31, 2009 was \$1,860,061.39.

*Adam Sulich moved to approve the October 2009 Treasurer's Report as presented, with payment of November 16, 2009 bills for \$121,498.90 and the November 10, 2009 payroll for \$53,843.66, and IDES unemployment payment of \$2,632.00. Total payroll expenses to date of \$56,475.66. Gayle Crompton seconded the motion.*

*Roll call indicated: Ayes—Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

Personal Property Replacement tax received to date was \$86,675.40. The township estimate to be received for the FY 2009-2010 is \$285,000.00.

2008 Levy Real Estate Distributions and interest received to date totaled \$2,705,187.31. Total 2008 Distributions percentage received to date is 97.231%.

The current interest rates as of November 17, 2009 for money market accounts are as follows: Harris Bank – 0.100% and Illinois Funds – 0.114%.

## **DIRECTOR'S REPORT**

Regarding information Scott Pointon had presented in his written report:

The Board approved the closure of both District facilities on Friday, December 18, 2009 for an all staff in-service day. Topics to be discussed that day will include staff safety, dealing with unruly/problematic patrons, referendum issues, and various department concerns.

Scott Pointon stated the parking situation at the Crest Hill Branch has reached a stage at which consideration to limit various programs and/or services should be considered. The parking lot directly to the north of the Crest Hill Branch, which had been used for overflow parking, is now gated and locked weeknights by 6:00 p.m. The loss of the additional parking spaces in the evening hours calls into question the feasibility of planning evening programs, as we cannot provide sufficient parking for patrons.

After much debate over how to address the limited parking situation at the Crest Hill Branch, the Board of Trustees, with staff input, has determined this course of action:

Starting January 1, 2010, library programming (that which would occur after 5:00 p.m.), will cease at the Crest Hill Branch.

Adult and children's staff will have some time to explore moving contractually obligated programs to day time at the Crest Hill Branch or perhaps a venue in Romeoville, such as the Romeoville Recreation Center. Staff will also endeavor to work in partnership with the Romeoville Library staff to provide some programs.

Starting January 1, 2010, institute a time limit on computer usage for non-residents to (1) one hour per day at the Crest Hill Branch.

This decision was made to hopefully "free up" more parking spaces conceivably used by non-resident patrons who use the computers for several or more hours per day.

These measures can of course be modified dependant on specific circumstances and further staff input.

## **OLD BUSINESS**

### 2009 AUDITOR'S REPORT (corrected)

The corrected report was reviewed by the Board.

*Danny Gaddis moved the Board accept the corrected version of the 2009 Auditor's Report. Adam Sulich seconded the motion.*

*Roll call on the above motion indicated: Ayes—Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

### CIRCULATION POLICY REVISIONS

The Board reviewed the revisions to the Circulation Policy and found everything in order.

*Ron Alberico moved the Board adopt the Circulation Policy as presented. Deanna Amann seconded the motion.*

*All voted aye. Motion carried.*

### BUILDING OPTIONS FOR 2010

The Board discussed building options. The appraisal of the Romeoville Library has not been completed.

EXECUTIVE SESSION (Real Property) – none needed.

## **NEW BUSINESS**

### PRESENTATION OF CREST HILL QUILTER'S PLAQUE

Scott Pointon displayed to the Board the recently completed plaque commemorating the quilt that formerly hung in the Crest Hill Branch. The Board suggested the District invite any creators of the original quilt to attend the Christmas party on December 18<sup>th</sup>, at which time, the plaque will be presented.

### FEBRUARY 2010 ELECTION ORDINANCE

The Board reviewed Ordinance #132- February 2010 Election Ordinance. Adam Sulich noted language that should be amended. Specifically, the wording that indicated the District would be erecting three “new” buildings. The proper language that should be inserted would read “renovate and/or erect three buildings”.

*Danny Gaddis moved the Board should adopt Ordinance #132, as amended. Deanna Amann seconded the motion.*

*Roll call indicated: Ayes—Ron Alberico, Deanna Amann, Gayle Crompton, Danny Gaddis, Ann Lopez-Caneva, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.*

### DIRECTOR'S ANNUAL REVIEW

*At this time, Danny Gaddis moved the Board go into Executive Session for Personnel issues. Gayle Crompton seconded the motion. All voted aye. Motion carried.*

The Board went into Executive Session at 7:38 p.m.

*Danny Gaddis moved the Board go back into Regular Session at 8:45 p.m. Ron Alberico seconded the motion. All voted aye. Motion carried.*

### ***SERVING OUR PUBLIC 2.0: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES 2009 EDITION***

#### **CHAPTER 7 – Collection Management & Resource Sharing**

The Board reviewed the standards in question and felt we more than accomplished both collection development and resource sharing.

## **ADJOURNMENT**

*Danny Gaddis moved to adjourn the meeting at 8:54 p.m. Deanna Amann seconded the motion. All voted aye. Motion carried.*