

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT
DECEMBER 18, 2007
REGULAR BOARD MEETING @ 7:00 P.M. @ CREST HILL**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

President Reno Caneva called the Regular Board Meeting to order at 7:00 p.m. Board members present: Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Board members absent: none.

Staff present: Director Scott Pointon and Assistant Director Beverly Krakovec.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Christine Siegel moved to approve the November 11, 2007 Regular Board Meeting Minutes. Ann Lopez seconded the motion.

Adam Sulich stated the minutes indicated Ron Alberico had voted “aye” regarding the traffic signal resolution, when in fact, he had voted “nay”. Staff said the minutes will be corrected to reflect this information.

There were no further comments or questions.

All voted aye. Motion carried.

CORRESPONDENCE

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber, and the Joliet Chamber of Commerce were available for viewing.

TREASURER’S REPORT

Treasurer Ann Lopez read the Treasurer’s Report for November 2007.

Cash on hand as of November 1, 2007 was \$2,245,832.51. Income as of November 30, 2007 was \$32,905.39. Disbursements as of November 30, 2007 were \$188,326.94. Transfers and adjustments totaled \$576.73 for voided checks. Cash on hand as of November 30, 2007 was \$2,090,987.69.

Ann Lopez moved to approve the November 2007 Treasurer's Report as presented, and the payment of the December 15, 2007 bills in the amount of \$64,887.77 and the December 12, 2007 payroll of \$46,754.81. Danny Gaddis seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

Personal Property Replacement tax received to date totaled \$126,807.67. The estimate to be received for FY 2007-2008 totaled \$260,737.62.

2006 Levy Real Estate Distributions and interest received to date totaled \$1,706,733.10.

Total 2006 Levy Real Estate Distributions percentage received to date is 99.635%.

The current interest rates as of December 18, 2007 for money market accounts are as follows: Harris Bank – N/A, Illinois Funds—3.845%

DIRECTOR'S REPORT

The board reviewed Scott Pointon's report. In addition to the items addressed in his written report, Scott Pointon covered the following items:

- HVAC at Lockport required new heating elements, with costs for repairs to be reflected in next month's bills.
- Board members were reminded of the January 8, 2008 Romeoville State of the Village Address.
- The District's new online calendar was brought to the board's attention.

The board commented on Scott Pointon's many accomplishments during his first year with the District.

OLD BUSINESS

BUILDING PROGRAM

The final copy of the building program by Dr. Schlipf has been reviewed by the board.

Danny Gaddis moved the board approve the November 27, 2007 final draft of the building program, as presented. Gayle Crompton seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

The board discussed when it would be appropriate to contact the press regarding the District's plans for the future. The consensus was to wait until after the February 5, 2008

primary. Scott Pointon said he has been asked by Romeoville officials if we desire any specific information about the District's plans relayed at the January 8, 2008 State of the Village Address. The board felt we should just relay we are exploring all options.

Queries will be sent to a local real estate agent indicating the District's interest in acquiring land for future expansion.

NEW BUSINESS

PSA DEWBERRY CONTRACT

The contract was not ready for approval at this time. A special meeting may have to be called to approve the contract.

The board also discussed if the District should hire a construction management firm in addition to PSA Dewberry. The consensus was PSA Dewberry can act as both our architectural and construction management firm, with a corresponding increase in their overall hours.

This matter will be placed on the agenda for the January 15, 2008 Regular Board Meeting. In the near future, the District will have representatives attending city workshop meetings in our three communities.

G.K. BAUM CONTRACT

Danny Gaddis moved the board approve the G.K. Baum contract. Ron Alberico seconded the motion.

The following corrections were noted by the board:

- Page (2) the second line from the bottom should have the word "for" inserted before costs and the "s" should be removed from the word District at the end of the line.
- Page (3) name of District should read "Des Plaines Valley Public Library District".

The contract will be corrected as indicated.

Roll call on the above motion, with the indicated corrections was: Ayes—Ron Alberico, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, Adam Sulich, and Reno Caneva. Nays—none. Motion carried.

The board discussed the option of paying for a telephone survey to be conducted by G.K. Baum. This matter will be placed on the agenda for next month's regular board meeting.

The board set a workshop date for Saturday, January 5, 2008 at 9:00 a.m. at the Lockport facility. The board plans on approving the PSA Dewberry contract and making site visits to various libraries.

Scott Pointon's evaluation will be placed on the next month's regular board meeting agenda.

Scott Pointon stated that G.K. Baum has asked board members gather the names of individuals they would consider "key influencers" who would participate in the library district advocacy. The board will be considering names they wish to present and provide this information at the next regular board meeting.

EXECUTIVE SESSION—none called for.

ADJOURNMENT

Danny Gaddis moved to adjourn the meeting at 8:26 p.m. Adam Sulich seconded the motion. All voted aye. Motion carried.