

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT  
JANUARY 17, 2006  
REGULAR BOARD MEETING @ 7:00 P.M. @ LOCKPORT**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

President Reno Caneva called the Regular Board Meeting to order at 7:04 p.m.  
Board members present: Ron Alberico, William Diaz, Danny Gaddis, Christine Siegel,  
and Reno Caneva. Board member absence: Jeanne Juricic and Ann Lopez.

Staff present: Director Jerry Mackay, Assistant Manager Beverly Krakovec, and  
Bookkeeper Debra Chapp.

**PUBLIC COMMENTS**

There were no public comments.

**MINUTES**

*Ron Alberico moved to approve the minutes from the December 13, 2005 Regular Board Meeting. Christine Siegel seconded the motion.*

*All voted aye to approve the minutes. Motion carried.*

**CORRESPONDENCE**

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber,  
and the Joliet Chamber of Commerce were available for viewing.

- Letter is included in Execution Session packet materials.

**TREASURER'S REPORT**

In the absence of Treasurer Ann Lopez, Secretary Christine Siegel read the Treasurer's Report for December 2005.

Cash on hand as of December 1, 2005 was \$1,594,433.60. Income as of December 31, 2005 was \$40,918.19. Disbursements as of December 31, 2005 were \$121,783.48 . There were no transfers/adjustments. Cash on hand as of December 31, 2005 was \$1,513,568.31.

*Christine Siegel moved to approve the December 2005 Treasurer's Report as presented and approved the payment of the January 16, 2006 bills in the amount of \$69,063.12*

***and payment of the January 11, 2006 payroll of \$35,702.75. William Diaz seconded the motion.***

William Diaz questioned charges for copier leases and copy material costs. Jerry Mackay said this would be the last month for the Xerox copier lease at Lockport, as a copier has been purchased outright.

Bills for Quickprint and Red Oak Concepts were reviewed. The Quickprint bill covered library card costs. The Red Oak Concepts bill was for plastic library bags for distribution to the public.

***Roll call on the above motion indicated: Ayes—Ron Alberico, William Diaz, Danny Gaddis, Christine Siegel, and Reno Caneva. Nays—none. Motion carried.***

Personal Property Replacement tax received to date totaled \$106,279.40. Lockport Township's estimate of funds to be received for fiscal year 2005-2006 was \$218,583.50. Real Estate Tax Levies from 2004 received to date totaled \$1,415,072.37.

## **DIRECTOR'S REPORT**

Jerry Mackay stated the statistics were included in the board packets, and the Prairie Area Library System newsletter was available.

The following points were reviewed:

- The District is still seeking two part time Reference Specialists and has expanded the search for candidates to library schools. Hours will be as flexible as possible, while still satisfying the District's needs.
- Electrical upgrades are planned for the Lockport facility to accommodate an additional 5 public access Internet computers. The additional computers are within the District's budgeted expenses. Bids are currently being received for the electrical work. The District will also implement a print management solution for the public which will prevent patrons from printing items without paying print charges first.

The need for more computers at the Crest Hill Library will be addressed at a future date, as space considerations are a serious complication.

William Diaz said the District should consider establishing a media center to serve the needs of both the general public and the business community. A media center would be comprised of meeting and class rooms, computer areas, and programming space. Ideally, a media center would be in place at both facilities. The Board agreed the concept of a media center at both facilities should be a long-term goal for the District.

Jerry Mackay said that technology classes would also aid the general public.

- To be eligible for this year's per capita grant, a Board member is required to attend a Trustee Training session and report back to the full Board. Information regarding training sessions was provided.
- The roof at Lockport is leaking and quotes are being obtained for repair work. Ron Alberico said he would look at the roof.
- Staff member Rita Rego's father, John Lombardo, has passed away. Information regarding funeral services was provided.
- After a general consensus from staff regarding the date and location, the District dinner for trustees and staff is set for Saturday, February 18, 2006 at Prairie Bluff Public Golf Course. Invitations are currently being sent.
- The Des Plaines Valley Public Library District will host a Lockport Chamber of Commerce "After Hours" on Thursday, April 24, 2006 from 5:00—7:00 p.m. in the Lockport Library's Community Room. The District will provide food and beverages and a small selection of raffle prizes. The "After Hours" will afford an opportunity to meet with local business owners and introduce them to the wide variety of services our District provides.

## **OLD BUSINESS**

### **FORMAL RESOLUTION TO ADOPT 403(b) DEFERRED COMPENSATION PLAN THROUGH FIRST MIDWEST BANK AS APPROVED BY BOARD MOTION AT THE DECEMBER 13, 2005 REGULAR BOARD MEETING**

*William Diaz moved the Board formally adopt the Resolution to adopt 403(b) compensation plan at First Midwest Bank that was approved by Board motion at the December 13, 2005 Regular Board Meeting. Danny Gaddis seconded the motion.*

The Board agreed a second name should be added as plan administrator. Beverly Krakovec's name will be added.

*William Diaz moved the original motion be amended to include a second name as plan administrator. Danny Gaddis seconded the motion.*

*All voted aye to approve the amendment to the motion. Motion carried.*

*Voting on the amended motion indicated: All aye. Motion carried.*

**NEW BUSINESS**

**EXECUTIVE SESSION FOR BUILDING/PROPERTY ISSUES AS AUTHORIZED  
UNDER THE ILLINOIS OPEN MEETINGS ACT**

**EXECUTIVE SESSION FOR PERSONNEL ISSUES AS AUTHORIZED UNDER THE  
ILLINOIS OPEN MEETINGS ACT**

**EXECUTIVE SESSION**

*William Diaz moved to go into Executive Session at 7:40 p.m. to discuss property and personnel issues. Ron Alberico seconded the motion. All voted aye. Motion carried.*

*William Diaz moved to come out of Executive Session at 8:10 p.m. Danny Gaddis seconded the motion. All voted aye. Motion carried.*

**ADJOURNMENT**

*William Diaz moved to adjourn the meeting at 8:11 p.m. Danny Gaddis seconded the motion. All voted aye. Motion carried.*