

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT
FEBRUARY 17, 2009
REGULAR BOARD MEETING @ 7:00 P.M. @ LOCKPORT
AGENDA**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

Vice-President Adam Sulich called the Regular Board Meeting to order at 7:00 p.m. Board members present: Gayle Crompton, Danny Gaddis, Christine Siegel, and Adam Sulich. Board members absent: Ron Alberico, Reno Caneva, and Ann Lopez.

Staff present: Director Scott Pointon and Business Manager Debra Chapp.

Guest present: None.

PUBLIC COMMENTS – none.

MINUTES

Christine Siegel moved to approve the January 20, 2009 Regular Board Meeting Minutes. Gayle Crompton seconded the motion.

All voted aye. Motion carried.

CORRESPONDENCE

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber, and the Joliet Chamber of Commerce were available for viewing.

- The Lockport Women's Club donated a total of \$400.00 to the District. This organization has been a consistent supporter of the District, with yearly donations.
- Unique Management reported their services have thus far recovered a total of \$6,981.00 in materials, \$5,618.70 in cash received, and \$1,968.75 in amounts waived, for a total value of \$14,568.45.

TREASURER'S REPORT

In the absence of Treasurer Ann Lopez, Trustee Danny Gaddis read the Treasurer's Report for January 2009.

Cash on hand as of January 1, 2009 was \$1,920,450.22. Income as of January 31, 2009 was \$31,781.63. Disbursements as of January 31, 2009 were \$661,103.54. There were no transfers or adjustments. Cash on hand as of January 31, 2009 was \$1,291,128.31.

Danny Gaddis moved to approve the January 2009 Treasurer's Report as presented, with the payment of the February 16, 2009 bills in the amount of \$542,071.15, the February 4, 2009 payroll of \$50,384.40, the February 18, 2009 payroll of \$51,379.95, and I.D.E.S. Unemployment payment of \$4,428.00, for a total payroll for February 2009 of \$106,192.35. Adam Sulich seconded the motion.

Roll call on the above motion indicated: Ayes— Gayle Crompton, Danny Gaddis, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Personal Property Replacement tax received to date was \$142,421.06. The estimate to be received for FY 2008-2009 totals \$277,635.62.

2007 Levy Real Estate Distributions and interest received to date totaled \$1,767,957.52.

Total 2007 Levy Real Estate Distributions percentage received to date is 97.100%.

The current interest rates as of February 17, 2009 for money market accounts are as follows: Harris Bank – 0.455% and Illinois Funds – 0.479%.

DIRECTOR'S REPORT

The board reviewed Scott Pointon's report. In addition to the items addressed in his written report, Scott Pointon covered the following items:

- The District's statistical reports are now accurately comparing figures and we have a 24,802 increase in circulation to date from last year's figures. Business at both facilities is very active and continues to increase. We have also reached an all time high with monthly website hits at 22,483.

OLD BUSINESS

REVIEW OF BUILDING OPTIONS

The board reviewed options for the Lockport facility which involved building the new library in our existing parking lot. P.S. Dewberry has discovered there is actually more square footage in the parking lot than our present site. This additional footage is a result of utilizing an architectural design in which portions of the north side of the building would cantilever over the existing retaining wall. Depending on the course the City of Lockport takes in re-constructing the creek behind the library's property, the District could see the availability of property now occupied by the business on the corner of 8th and State Street.

Scott Pointon presented the preliminary schematic designs for the smaller footprint of the "downtown Lockport" facility. To date, the architects have had two meetings with staff and will have their final meeting on Tuesday, February 24, 2009.

The board reviewed a projected time line for the new building projects. Dependent on a

successful referendum outcome in April 2009, bonds would be sold to finance the Romeoville facility in fall of 2009, with groundbreaking in spring of 2010. In the fall of 2011, bonds would be sold for the Crest Hill facility, with groundbreaking in spring of 2012. Lockport bonds would be sold in 2013, with subsequent groundbreaking in 2014.

The board reviewed the tax question that would be presented to the voters, and concern was expressed with the actual wording of the bond question. Everyone agreed the greatest significance to voters would of course involve the tax increase, which is lower than the tax presented in the November 2008 referendum question.

There will be three community forums to educate voters regarding the referendum question:

Wednesday – March 11, 2009 at 6:30 p.m. at the Romeoville Library

Thursday – March 12, 2009 at 6:30 p.m. at the Lockport Branch

Thursday – March 19, 2009 at 6:30 p.m. at the Crest Hill Branch

Friends of the Library will be at an information table at the Romeoville Library each Saturday in March to educate the public about the upcoming forums and the referendum issue. The FOL will also have recruitment tables at each one of the community forums.

Two factual mailers will be sent prior to the March information meetings.

Scott Pointon will be meeting with Representative Emily McCassey on Monday, March 2, 2009 to discuss library services and the state of our District in general. Danny Gaddis stated he will attend this meeting also.

EXECUTIVE SESSION – Real Property Acquisition

None indicated.

NEW BUSINESS

DOWNTOWN TIF INFORMATION

Scott Pointon said the schools have banded together to negotiate a separate agreement regarding TIF funding. Their proposed agreement would greatly benefit the schools, with the library district receiving very little funding in comparison. The proposed TIF district would capture revenues to pay for improvement to Lockport, such as creating a vibrant downtown commercial and residential area, in which the downtown would play a significant part. Since the city planners have touted the downtown library as essential for such a development, Scott Pointon said the District could see TIF funds used to help with construction, land acquisition, or any number of other avenues. The largest dividends are paid in the last ten years of the twenty-three year TIF district. After a TIF district expires, millions of dollars in real estate funds would become available, resulting in a “tax windfall” for taxing bodies part of the TIF district. One of the current Romeoville TIF

districts will expire in five years, after which time, the library will see significant funds re-distributed.

The Joint Review Board for the TIF district will meet this week, with the TIF issue going before the Lockport City Council for a vote on Wednesday, March 4, 2009.

The board discussed how funding will be acquired to purchase “opening day” collections for the facilities. Scott Pointon said premiums earned on the bond sales would produce income which could be used for such collections.

REVIEW OF EXECUTIVE SESSION MINUTES

Danny Gaddis moved the board go into Executive Session for Personnel matters. Gayle Crompton seconded the motion.

All voted aye. Motion carried.

The board went into Executive Session at 8:00 p.m.

Each of the Executive Session Minutes listed were reviewed.

Danny Gaddis moved the board come out of Executive Session. Gayle Crompton seconded the motion. All voted aye. Motion carried.

Danny Gaddis moved the board go back into Regular Session. Gayle Crompton seconded the motion. All voted aye. Motion carried.

The board resumed Regular Session at 8:10 p.m.

Danny Gaddis moved the board open, and make public, the following Executive Session Minutes from Regular Board Meetings on: September 20, 2005, June 19, 2007, November 20, 2007, January 15, 2008, and February 17, 2009. Christine Siegel seconded the motion.

Roll call on the above motion indicated: Ayes— Gayle Crompton, Danny Gaddis, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

CHAPTER TWO – GOVERNANCE AND ADMINISTRATION

The board reviewed the standards in question.

Scott Pointon said he will be conducting manager training and staff development activities in the next six months. The American Library Association is holding their national conference in Chicago this year, and Scott Pointon would like to close both

libraries for one day to enable all staff to attend the conference. This would be the first time many of the para-professional staff had ever attended a national conference and would be an excellent learning opportunity and a morale booster.

ADJOURNMENT

Christine Siegel moved to adjourn the meeting at 8:16 p.m. Danny Gaddis seconded the motion. All voted aye. Motion carried.