

**DES PLAINES VALLEY PUBLIC LIBRARY DISTRICT
JULY 15, 2008
REGULAR BOARD MEETING @ 7:00 P.M. @ CREST HILL**

PLEDGE OF ALLEGIANCE

CALL TO ORDER

President Ron Alberico called the Regular Board Meeting to order at 7:00 p.m. Board members present: Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Board members absent: none.

Staff present: Director Scott Pointon and Assistant Director Beverly Krakovec.

PUBLIC COMMENTS – none.

MINUTES

Christine Siegel moved to approve the June 4, 2008 Workshop Board Meeting Minutes and the June 10, 2008 Regular Board Meeting Minutes. Reno Caneva seconded the motion.

All voted aye. Motion carried.

CORRESPONDENCE

Newsletters from Prairie Area Library System, Lockport Chamber, Romeoville Chamber, and the Joliet Chamber of Commerce were available for viewing.

Scott Pointon read a petition from the residents of Lakewood Falls to consider their subdivision as the location for a future library district branch in the Romeoville area.

Scott Pointon presented correspondence from concerned citizens regarding the District's plans for expansion. Appropriate responses will be sent thanking the citizens for their interest and concerns.

TREASURER'S REPORT

Treasurer Ann Lopez read the Treasurer's Report for June 2008.

Cash on hand as of June 1, 2008 was \$1,650,847.49. Income as of June 30, 2008 was \$650,774.00. Disbursements as of June 30, 2008 were \$142,613.02. There were no transfers or adjustments. Cash on hand as of June 30, 2008 was \$2,159,008.47

Ann Lopez moved to approve the June 2008 Treasurer's Report as presented, with the payment of the July 15, 2008 bills in the amount of \$84,154.51 and the July 9, 2008 payroll of \$47,742.20. Christine Siegel seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Personal Property Replacement tax received to date total was 0. The estimate to be received for FY 2007-2008 totaled \$280,000.00.

2007 Levy Real Estate Distributions and interest received to date totaled \$905,879.45.

Total 2007 Levy Real Estate Distributions percentage received to date is 49.766%.

The current interest rates as of July 15, 2008 for money market accounts are as follows: Harris Bank – 2.049%, Illinois Funds – 1.963%.

DIRECTOR'S REPORT

The board reviewed Scott Pointon's report. In addition to the items addressed in his written report, Scott Pointon covered the following items:

- Staff is investigating other time tracking options, aside from the presently utilized time clock system. The use of an electronic time sheet, easily accessible to staff and management, would be more efficient and cost-effective. Mike Pezan, Information Technology Manager, has started creating such a system.

Adam Sulich suggested that staff ascertain if the purchase of a new time management system would be less expensive than having staff create one. Further investigation will consider this.

OLD BUSINESS

EXECUTIVE SESSION – Real Property Acquisition

Danny Gaddis moved to go into Executive Session for real estate matters. Reno Caneva seconded the motion. All voted aye. Motion carried.

The board went into Executive Session at 7:31 p.m.

Danny Gaddis moved to come out of Executive Session at 7:50 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.

Danny Gaddis moved to go back in Regular Session at 7:52 p.m. Reno Caneva seconded the motion. All voted aye. Motion carried.

PROPERTY ACQUISITION UPDATE—no action taken

ORDINANCE TO REPEAL ORDINANCE #115

(Proposed transfer of property into District)

Danny Gaddis moved the board pass Ordinance #118, which repeals Ordinance #115. Adam Sulich seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Ordinance #118 was passed at 7:56 p.m.

EXECUTIVE SESSION – Potential Litigation

No Executive Session needed.

ORDINANCE TO TRANSFER PROPERTY INTO DISTRICT

The board reviewed the proposed ordinance.

Danny Gaddis moved the board pass Ordinance #119—Authorizing and Approving the Transfer of Certain Territory in Will County from Fountaindale Public Library District to Des Plaines Valley Public Library District. Gayle Crompton seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

Ordinance #119 was passed at 8:05 p.m.

EXECUTIVE SESSION – Personnel

None called for.

NEW BUSINESS

2 MILS ORDINANCE

Danny Gaddis moved the board pass Ordinance #116 – Fiscal Year July 1, 2008 to June 30, 2009 Ordinance of the Board of Trustees of the Des Plaines Valley Public Library District, Will County, Illinois Determining to Levy an Additional Library Tax. Reno Caneva seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

TENTATIVE BUDGET & APPROPRIATION RESOLUTION

Danny Gaddis moved the board pass Resolution 08/07-01 – Fiscal Year July 1, 2008 to June 30, 2009 Resolution of the Board of Trustees of the Des Plaines Valley Public Library District, Will County, Illinois Approving Preparation and Making Available a Tentative Budget and Appropriation Ordinance. Ann Lopez seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

TENTATIVE BUDGET & APPROPRIATION ORDINANCE

Reno Caneva moved the board pass Ordinance #117 – Fiscal Year July 1, 2008 to June 30, 2009 Budget & Appropriation Ordinance of the Des Plaines Valley Public Library District, Will County, Illinois. Ann Lopez seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

RESOLUTION APPROVING LIBRARY DISTRICT EXPANSION PLAN

Reno Caneva moved the board pass Resolution 08/07-02 – Resolution approving a plan and estimate of cost in connection with certain library improvements in and for the Des Plaines Valley Public Library District, Will County, Illinois and setting a meeting date at which the financing of said improvements shall be determined. Danny Gaddis seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

APPOINT 2 TRUSTEES TO AUDIT MINUTES

Ron Alberico appointed Gayle Crompton and Ann Lopez to audit the board meeting minutes for FY 2007-2008. The board members will conduct the audit prior to the August 2008 meeting.

PROPOSAL FOR PURCHASE OF DISTRICT VEHICLE

The board reviewed the proposal presented by Scott Pointon regarding purchasing a District vehicle. Bid proposals were reviewed.

Danny Gaddis moved the board allow the Director to purchase a District vehicle. Christine Siegel seconded the motion.

Roll call on the above motion indicated: Ayes—Ron Alberico, Reno Caneva, Gayle Crompton, Danny Gaddis, Ann Lopez, Christine Siegel, and Adam Sulich. Nays—none. Motion carried.

REVIEW OF OPEN MEETINGS ACT

The board reviewed the Open Meetings Act.

SERVING OUR PUBLIC: STANDARDS FOR ILLINOIS PUBLIC LIBRARIES

CHAPTER 8—ACCESS

The board reviewed the core standards regarding access compiled by the Illinois Library Association.

ADJOURNMENT

Danny Gaddis moved to adjourn the meeting at 8:25 p.m. Gayle Crompton seconded the motion. All voted aye. Motion carried.